

DRAFT

North Bennington Water Board
Minutes of Meeting
2 August 2023

PRESENT: David Shaughnessy, Steve Goodrich, Arla Sampsell, Joe Herrmann, Ted Fela, Doug Buggee and April Paulin

David called the meeting to order at 5:57 pm.

MINUTES

Steve moved to approve the minutes of 5 July 2023, as presented. Joe seconded the motion. Motion passed unanimously.

Steve moved to approve the special minutes of 18 July, as presented. Arla seconded the motion. Motion passed unanimously.

Steve spoke with Bill Fiske of Fiske, Reed and Love and he confirmed that they will not be doing audits in the future. Doug will get the necessary information from Mary and he will look into firms in Manchester. There are not many available and we may have to go to a firm in Troy.

WARRANTS

Joe moved to approve the payroll warrant for 6 July – 2 August for \$9,455.30. Steve seconded the motion. Motion passed unanimously.

Joe moved to approve the monthly warrant for \$30,217.01, check #'s 10428-10443 and 1 debit. Steve seconded the motion. Motion passed unanimously.

The check written to Otter Creek was for multiple projects and the Board asked that separate checks be written in the future so that it is broken down on the warrant.

TREASURER'S REPORT

Doug has been added to all the accounts at Community Bank and Vicki will put him online with QuickBooks. The cash balance reports will continue as usual. Mary is also still working with Doug and helping him with any questions he may have.

A separate account will be opened for online debit purchases and in person debit card purchases. Some accounts, such as Green Mountain Power, will be set up as automatic payments. A set amount will be transferred into the account and Doug will monitor the balance and transfer money as needed.

SUPERINTENDENT'S REPORT

Ted has not received a letter yet from Neptune with the findings of their testing on accuracy for the master meter that was changed out.

Zach and Jim have done more GPS work with Matt from Otter Creek for the AMP. They have done the mainline valves and curb stops. They are working on the customer list to cross reference their findings and double checking the work they have done so far.

Craig is on vacation right now and will update Ted on the progress of the generator project when he returns. An updated plan has been sent to Cindy Parks at the State for approval and once approved it can be sent out to bid. Ted will ask about the letter that was requested, regarding the second tank.

Two hose spigots have been installed at Welling Field. Matt Morse and Jimmy donated their time and materials to get it done. A drinking fountain was not installed due to concerns over water quality with limited use of a drinking fountain.

The well pump has been running due to the excessive amount of rain we have received. Ted has cut back the water from the intake and used the wells more due to discoloration of the water. The well pump work great but unfortunately, they are not energy efficient and raises the energy bill significantly when they are used for longer lengths of time. Ted has discussed with Craig about adding to the AMP developing the wellfield to run the system in case there is an issue with the dam or anything else.

The service at the Henry House has been taken care of.

There are some flushing hydrants that should be installed in certain areas. The hydrant at the Redeemer Church does not work and there is a bleeder hydrant on Harlan Road that Ted would like to replace with a flushing hydrant and Harvest Hills Drive should have one but that would need to be tapped. Ted will look at pricing for the needed flushing hydrants.

There are 38 past due accounts.

Ted will try to get the rep for the meters to attend the September meeting to discuss options and pricing for new meters. The plan is for bigger volume meters will be changed out first and then the household meters.

OLD BUSINESS

Multiple parties are on vacation so David will continue to try to connect on the Solar Project. He and Steve attend the PUC meeting and said it was very informative and interesting. Members of the public were there to express their concerns about the project and their concerns were very valid.

Steve moved to continue the paused Executive session from 18 July at 6:57 pm.. Arla seconded the motion. Motion passed unanimously.

